

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 30/05/2019	<b>Ref No:</b> 1932
<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input type="checkbox"/> Yes	<b>Council Decision</b> <input type="checkbox"/>
<b>Status:</b> For Publication	
<b>Title/Subject matter:</b> Grant to Age UK for the provision of Information, Advice and Guidance services and the development of a Befriending service	
<b>Budget/Strategy/Policy/Compliance – Is the decision:</b>	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	NO - The decision does not change policy, procedure or working practice and enhances services for people aged 50+. It does not negatively impact on people below the age of 50 as other services are in place to deliver similar objectives for those age groups. The legacy from which the grant is taken states that the funding is to be used specifically for the use of the greatest number of older people in Bury.

### **Details of Operational Decision Taken *[with reasons]*:**

The Rigby Trust is a legacy left to Bury for the benefit of the greatest number of elderly people in Bury. The legacy has been with the Council since 2002 and is now an asset of £384,000. In 2002 Age Concern, as it was known at the time, had some discussions with the trustees of the legacy and were named as potentially the most suitable organisation in Bury to deliver the objectives of the legacy.

Age UK Bury made a request that the entire funds (£384,000) be transferred to Age UK Bury who would ring fence them in a separate interest bearing account to pay for an Information, Advice and Guidance officer for a period of 10 years. This request was declined for a number of reasons and an alternative proposal put forward.

Discussions around the alternative proposal have taken place with corporate procurement and legal officers. A meeting was held with the Age UK chief officer and he has consulted with the Age UK Bury board and agreed the following approach.

The development of a 3 year Service Level Agreement(SLA) which can be reviewed in time to be further extended, to provide the following;

£25k per year Information, Advice and Guidance service (IAG) (£75k total over three years) including on costs

After an initial 2 year period further discussions to take place around the funding required for continued maintenance of the IAG project. A further 3 year SLA can be agreed if required.

£30k per year befriending service (£90k total over three years) including on costs, to become sustainable after or within the 3 year funding period.

The remaining funding would continue to be invested by the Council and any interest generated added to the core legacy to fund further projects that benefit the greatest number of older people in Bury. This funding may not be specifically ring fenced to AGE UK.

Any funding under an agreed SLA would be released annually and subject to satisfactory performance.

Currently developing the SLA with Age UK Bury.

Decision taken by:	Signature:	Date:
Assistant Director - Finance	<i>E. Warren</i>	31/5/19
Interim Executive Director - Communities & Wellbeing	<i>J. Jones</i>	5/6/19
Head of Workforce – Communities & Wellbeing	NA	
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair	<i>A. R. Smith</i>	12/06/2019
Lead Member	NA	
Opposition Spokesperson	<i>Roy Smith</i>	14/8/2019
<b>Notes</b>		
<p>1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.</p> <p>2. <b>This form must not be used for urgent decisions.</b></p>		

